



ADMINISTRATIVE NOTE

2026 ASEAN ICT Forum on Child Online Protection

4 – 5 November 2026

Bonifacio Global City, Taguig, Philippines



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unicef
for every child

GENERAL INFORMATION

The Philippines Department of Justice–National Coordination Center Against Online Sexual Abuse or Exploitation of Children and Child Sexual Abuse or Exploitation Materials (DOJ–NCC-OSAEC-CSAEM), together with the Philippine and Thai Representatives to the ASEAN Commission on the Promotion and Protection of the Rights of Women and Children (ACWC), and with support from the International Justice Mission, UNICEF, Kindernothilfe and Philippine Legislators' Committee on Population and Development (PLCPD), is pleased to announce the:

2026 ASEAN ICT Forum on Child Online Protection

Stronger Safeguards, Stronger Voices:

Advancing Collective Action Against Online Child Exploitation and Abuse

4 - 5 November 2026

The event will be held in-person. Registration opens at 08:00 on both days. The Opening Ceremony begins at 09:00 on Wednesday, 4 November 2026, and the Forum closes at 17:00 on Thursday, 5 November 2026. Information will continue to be updated on the ASEAN Forum Website - ASEAN ICT Forum on Child Online Protection.

VENUE

Event Location	Grand Hyatt Manila
Address	8th Avenue corner 35th Street, Bonifacio Global City, Taguig City, Metro Manila 1634, Philippines Google Maps https://maps.app.goo.gl/cuDxrJ6kzsmt9Scv6
Website	https://www.hyatt.com/grand-hyatt/en-US/mangh-grand-hyatt-manila
Plenary and Break-out Halls	To be confirmed

LANGUAGE

The official language of the Forum will be in English. All materials will be provided in English.

REGISTRATION PROCESS

Please note that participation in the forum is by invitation only.

All participants (including speakers and panelists, sponsored and self-funded) must register using the **ONLINE REGISTRATION FORM**: <https://asean-ict.virtualeventph.net/>.

We would appreciate receiving your **confirmation by 12 October 2026** to confirm attendance.

Please do not make travel arrangements until you have heard from the conference organisers, confirming your participation, following registration.

SPONSORSHIP

Invited participants will be informed of their eligibility for sponsorship in the invitation pack. Each ASEAN Member State (AMS) is allocated five (5) sponsored slots.

AMS can also nominate **additional delegates** to the Forum on a **self-funding basis**, subject to slot availability.

- If your invitation specifies **you are eligible for sponsorship** please refer to **Item A**.
- For self-funded participants, please refer to **Item B**.

A. Sponsored Participants

1. **Coverage** - All sponsored participants shall be provided with:

- **Airfare.** One (1) round-trip economy class ticket between the delegate's country of origin and Manila, Philippines, via the most direct and economical route available.
- **Airport Transfers.** Transportation from Ninoy Aquino International Airport (NAIA) to the hotel will be arranged by the Forum organisers. Details will be shared in due course.
- **Accommodation.** Hotel accommodation at the Forum's designated hotel, with check-in on 03 November 2026 (03:00 PM) and check-out on 06 November 2026 (11:00 AM), on a single occupancy basis.
- **Meals.** Breakfast, meals and refreshments served as part of the official Forum programme and dinner will be provided to sponsored participants.
 - November 03, 2026 - dinner (first provision);
 - November 04, 2026 - breakfast, am snacks, lunch, pm snacks and dinner;
 - November 05, 2026 - breakfast, am snacks, lunch, pm snacks and dinner; and
 - November 06, 2026 - breakfast (final provision).

All sponsored participants will be contacted directly by the organizing team to arrange their flights, accommodation and airport transfers in the Philippines.

2. **Exclusions-** The sponsorship does not cover the following, which shall be borne by the delegate or the nominating agency:

- a. Travel insurance, visa fees (if applicable), and other travel documentation costs;
- b. Daily subsistence allowance, per diem, or honoraria;
- c. Local transportation in the country of origin;
- d. Excess baggage fees and changes to flight bookings requested by the delegate after issuance;
- e. Extensions of stay beyond the official sponsored dates;
- f. Personal and incidental expenses, including room service, laundry, minibar, and telephone charges; and
- g. Flights, accommodations and other expenses of companions.

3. Conditions

- a. Sponsored delegates are expected to attend the Forum proper from 04 to 05 November 2026.
- b. Sponsored slots are non-transferable and may not be converted into cash or any other form of support.

B. Self-funded Participants

1. The Forum organising team will confirm your registration by email.
2. Flights, accommodations and other related expenses will be shouldered by self-funded participants.
3. Meals as part of the official Forum programme (i.e. am snacks, lunch and pm snacks) will be provided to self-funded participants.
4. Please only arrange your flight and accommodation **AFTER** receiving confirmation of your place at the Forum.
5. Self-funded participants will be provided with a list of hotel options when they receive confirmation of their place at the Forum.

TRAVEL REQUIREMENTS

Participants are responsible for ensuring that their **passports** are valid for at least six (6) months from the date of arrival in the Philippines and for securing any required entry documents.

All participants are required to check whether a **visa** is needed to enter the Philippines from this website: <https://evisa.gov.ph/>.

eTravel Registration: All travellers arriving in the Philippines are generally required to register on the official eTravel portal (etravel.gov.ph) within 72 hours before their scheduled arrival. Registration is free of charge. Please save the QR code generated upon registration, as it may be requested upon check-in for your flight and on arrival. For more information, kindly visit: <https://etravel.gov.ph/frequently-asked-questions>.

DOCUMENTS

As per our normal eco-friendly practices, relevant documents will be available at the forum mini-site, including the agenda and all session resources: <https://aseanictforum.com/>

PRACTICAL INFORMATION

Accommodation Options

Kindly refer to **Appendix "A"** for a list of accommodation options.

Climate

The average temperature in Metro Manila in early November is around 31°C during daytime and 24°C at night. November marks the end of the rainy season, so occasional rain showers are possible; participants are advised to bring an umbrella and to monitor weather advisories before travel. The venue may be cold due to the use of air conditioning. A light jacket or shawl is recommended.

Currency and Payment

The local currency in the Philippines is the Philippine Peso (PHP). Banknotes come in ₱50, ₱100, ₱200, ₱500 and ₱1,000 denominations, and coins in ₱1, ₱5, ₱10 and ₱20, along with centavo coins. Delegates

are advised to carry some smaller bills (₱200 and below) for ride-hailing, convenience stores and tips, as smaller establishments may not have change for larger notes.

Major credit and debit cards (Visa, Mastercard) are widely accepted at the hotel, malls and most restaurants in BGC.

The nearest ATM inside the hotel can be found at Metrobank. Guests may access the bank through the connecting door at the far end of Florentine, located on the Lobby Level of the hotel.¹ ATMs are also located at the Uptown Mall Uptown Place along 36th Street and 9th Avenue, a short walk from the hotel.

Transportation and Getting Around

Ride-Hailing Apps: **Grab** is the primary and most reliable ride-hailing application in the Philippines.

Other options include:

- **inDrive** - Passengers propose a fare, which drivers may accept or counter. Please confirm the final fare in the app before the ride starts. Payment is by cash or GCash only.
- **Green GSM** - An all-electric taxi service with metered fares displayed in the app. Book through the app, call (02) 7777-8080, or hail one on the street.
- **Motorcycle Taxis: Angkas, Move It, and JoyRide** offer app-booked motorcycle rides with fixed upfront fares and a helmet provided. They can be faster in heavy traffic but carry one passenger only and are not suitable with luggage or in bad weather.

Taxis: Standard white metered taxis are prevalent, but utilizing a ride hailing app is strongly recommended for delegates to ensure transparent pricing and route tracking.

Walking in BGC: The Grand Hyatt is located in Bonifacio Global City (BGC), which is known as one of the most secure, pedestrian-friendly districts in Metro Manila. Delegates can comfortably walk to nearby dining and shopping areas like Uptown Mall and Bonifacio High Street. Please note that BGC traffic enforcers strictly monitor pedestrian crossings, so only cross at designated lanes and follow pedestrian traffic lights.

Airport Transfers to the Venue

Via Ride-Hailing: For self-funded delegates arriving at Ninoy Aquino International Airport (NAIA), booking a GrabCar directly from the arrival bay is the most efficient and secure option.

Via Airport Taxis: Official yellow metered airport taxis and fixed-rate white coupon taxis are available at designated dispatch stations outside the arrival terminals. Strictly avoid unsolicited offers for rides from individuals inside the terminal building.

Travel Time: Depending on your arrival terminal and the time of day, travel from NAIA to the Grand Hyatt BGC typically takes between 30 to 60 minutes.

Health, Safety, and Etiquette

Drinking Water: It is highly recommended to drink only bottled or filtered water. Tap water is not potable. Complimentary bottled water will be provided in your hotel rooms and at the Forum venue.

¹ Per Grand Hyatt's FAQs

Medical Facilities: St. Luke's Medical Center Global City, a world-class premier hospital, is located just a 5-minute drive from the Grand Hyatt should any medical assistance be required.

Emergency Hotline: Dial **911** for nationwide emergency police or medical assistance.

Tippling: Most standard restaurants and hotels include a 10% Service Charge in the final bill. If a service charge is not included, leaving a tip is entirely optional.

Time Zone: The Philippines follows GMT+8 (Philippine Standard Time).

Internet: Internet access is provided in the venue and rooms on a complimentary basis. Access details will be shared during the Forum.

Electricity: The standard voltage in the Philippines is 220 Volts and 60Hz. Common plug type is type A.² A universal adapter is, thus, recommended.

CONTACT PERSONS

Organization	Contact Person / Title	Contact Information
For the Forum Agenda and Session Content		
Government of the Philippines NCC-OSAEC-C SAEM Secretariat	Stephanie Garay Division Chief of Policy, Research and Program Management Division	aseanictforum26@ncc-osaec-csaem.gov.ph prpmd@ncc-osaec-csaem.gov.ph
UNICEF	Amit Gurung Consultant	amgurung@unicef.org
For Registration and Logistics		
Red Root Artists Cooperative	Hans Ballesteros Liaison Officer - Transpo & Security Meka Bioco Liaison Officer - Meet & Greet (airport & hotel)	niel17.redroot@gmail.com +639055405240 meka.redroot@gmail.com +639205842480

² <https://www.worldstandards.eu/electricity/plugs-and-sockets/>

ICT Forum Hotel Accommodation Options

Participants may use the following accommodation options when arranging their stay for the ICT Forum. Affordable options are included alongside mid-range and premium hotels.

Hotel and category	Address	Distance*	Website	Contact and pertinent details
Grand Hyatt Manila Luxury / Forum venue	8th Avenue corner 35th Street, BGC	On-site	Grand Hyatt	+63 2 8838 1234 No transfer required to attend the Forum.
F1 Hotel Manila Mid-range	32nd Street corner Lane A, BGC	0.5 km	F1 Hotel	+63 2 8928 9888 +63 908 892 2110 inquiry@f1hotelsandresorts.com
Red Planet BGC The Fort Affordable	10th Avenue corner 40th Street, BGC	0.6 km	Red Planet	+63 2 8243 9888 Double and twin rooms; Wi-Fi; accessible rooms, subject to confirmation.
Seda BGC Upper mid-range	30th Street corner 11th Avenue, BGC	0.6 km	Seda BGC	+63 2 7945 8888 Near Bonifacio High Street and Serendra.
mySTAY BGC South Affordable	1024 Capas Street, outside BGC	0.9 km	mySTAY	+63 917 836 2207 Central reservations: reservations@mystay.ph. Specify South branch.
mySTAY BGC West Affordable	1224 Kalayaan Avenue, outside BGC	0.7 km	mySTAY	+63 917 836 2207 Central reservations: reservations@mystay.ph. Specify West branch.
Nest Fort BGC Affordable	9512 Comercio Street, Guadalupe Nuevo, Makati	0.7 km	Nest Fort	+63 2 8715 0055 +63 917 635 1543 Compact double and twin rooms. nestnanofort@gmail.com
Shangri-La The Fort Manila Luxury	30th Street corner 5th Avenue, BGC	0.8 km	Shangri-La	+63 2 8820 0888 reservations.slfm@shangri-la.com
mySTAY BGC North Affordable	285, Block 7, Kalayaan Avenue, outside BGC	1.5 km	mySTAY	+63 917 836 2207 Central reservations: reservations@mystay.ph. Specify North branch.

Hotel and category	Address	Distance*	Website	Contact and pertinent details
iHotel Uptown BGC Affordable	74 Kalayaan Avenue, Barangay West Rembo, Taguig; across 10th Avenue	0.9 km	iHotel	+63 917 544 6835 Near Uptown Mall
Ascott Bonifacio Global City Manila Premium serviced apartments	5th Avenue corner 28th Street, BGC	1.1 km	Ascott BGC	+63 2 8860 9888 frontoffice.abgc@the-ascott.com Studios and larger apartments with kitchenettes and laundry facilities.
MySpace Hotel @BGC Affordable	Via University Parkway / 38th Drive, 21 Saddle Street, Taguig	1.1 km	MySpace	+63 2 8801 7373 +63 977 828 7070 +63 918 827 7070 reservations@myspacehotel.com. Specify @BGC branch.
Hotel101-Fort Affordable / value	C5 Road corner Target Street, Taguig; near SM Aura	1.3 km	Hotel101	+63 2 8844 1111 +63 917 868 8111 fort@hotel101.com.ph. Specify Fort branch.

***Distance note:** Distances indicate approximate geographic proximity to Grand Hyatt Manila, rather than verified walking or driving routes. Actual travel distances may be longer depending on hotel entrances, street access, and crossings.

Booking note: Participants may book directly with their preferred hotel. Price categories are indicative; room rates and availability for the Forum dates must be confirmed with the hotel. Please check whether rates include taxes, service charges, and breakfast, and confirm any accessibility requirements before booking.

Sources: Official hotel websites linked above; proximity distances from Tripadvisor hotel listings near Grand Hyatt Manila, with MySpace proximity from Google Hotels. Information checked on 3 October 2026. [Tripadvisor proximity listings](#)